



ADVERTISEMENT FOR RECRUITMENT TO NON TEACHING POSTS (On Direct/ Deputation Recruitment Basis)

No.AUD/55-1(127)/Rect./2026/1008**Dated: 28.09.2026**

Dr. B.R. Ambedkar University Delhi, a State University established through an Act by the Legislature of the National Capital Territory of Delhi invites online applications from eligible candidates for the following Non- Teaching post on Direct Recruitment/Deputation basis:

Sr. No.	Name of Post	7 th CPC Pay Level	No. of Posts	Age Limit	Type of Recruitment
1.	Internal Audit Officer	Level-12	01	Not exceeding 56 years	Deputation
2.	System Administrator (IT)	Level-10	01	Not exceeding 56 years	Deputation
3.	Section Officer [#]	Level-7	04 (ST-1 Re-advertise: OBC-2, EWS-1)	Not exceeding 35 years	Direct
4.	Senior Assistant [#]	Level-6	06 (UR-1, OBC-2, EWS-1 Re-advertise: ST-1, EWS-1)	Not exceeding 35 years	Direct
5.	Staff Nurse	Level-6	02 (UR-2)	Not exceeding 30 years	Direct
6.	Sports Coach (Female-1)	Level-5	01 (Re-advertise: UR-1)	Not exceeding 35 years	Direct
7.	Junior Library Assistant	Level-3	01 (UR-1)	Not exceeding 27 years	Direct
8.	Junior Assistant/ Junior Assistant cum Caretaker *	Level-2	40 (UR-15, OBC-11, SC-6, ST-3, EWS-5)	Not exceeding 27 years	Direct

01 Post of Section Officer out of 04 posts and 01 Post of Senior Assistant out of the 06 Posts, is reserved for person with Benchmark Disabilities (PwBD) on horizontal reservation basis. The functional requirements and suitable category of Benchmark Disability shall be regulated as per the Gazette of Indian Notification dated 07.01.2021 notified by the Ministry of Social Justice and Empowerment, along with the other instructions issued from time to time by the Govt. of India (Dopt OM dated 15.01.2018)/ GNCT of Delhi.

* 03 Posts of Junior Assistant/ Junior Assistant cum Caretaker out of the 40 posts are reserved for Person with Benchmark Disability (01 post for OH, 01 post for VH and 01 Post for HH).

**1. Internal Audit Officer (on Deputation) – 01 Post**

Pay Level: Level – 12 of 7th CPC.

For appointment on Deputation:

Age limit: The maximum age shall not exceed 56 years on the closing date of the advertisement.

Essential Qualifications & Experience:

From amongst the Officers from Government Departments/ Institutions/ Autonomous Organizations/ Public Sector Undertakings (PSUs) having experience of working in Finance/ Accounts/ Audit in analogous posts in the pay scale of Level 12.

OR

In the pay scale of Level 11 and having minimum 3 years' experience.

OR

In the pay scale of Level 10 with 5 years of experience.

2. System Administrator (IT) (on Deputation) – 01 Post

Pay Level: Level – 10 of 7th CPC.

For appointment on Deputation:

Age limit: The maximum age shall not exceed 56 years on the closing date of the advertisement.

Essential Qualifications & Experience:

Officers from the Central/ State Government/ University/ R&D Institutions/ Autonomous Body/ Public Sector Undertaking:-

- (a) (i) Holding analogous post on regular basis; or
- (ii) 5 years regular service in Level – 7/ 8/ 9 in the relevant field
- (b) Possessing the educational qualifications as prescribed below:

Essential:

- (i) Post graduate Degree in Computer Science/ Information Technology/ B. Tech or Master's in Computer Applications (MCA) with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed along with professional certification from Microsoft/ Oracle/ Cisco/ Sun/ Red Hat.
- (ii) At least 5 years' experience in managing network and installation of packages in University/ Government/ Public/ Private Organization of repute.

**Desirable:**

- (i) Working experience on Microsoft IIS Webserver and LINUX-Apache Server, and Implementation of Intrusion Protection System (IPS).
- (ii) Working experience of ERP implementation and problem solutions in a University system or Educational Institutions of Higher Learning.

3. Section Officer (on Direct Recruitment) – 04 posts { **ST-1, Re-advertise:
OBC-2, EWS-1** }

Pay Level: Level – 7 of 7th CPC with usual allowances.

Age limit: The maximum age shall not exceed **35 years** on the closing date of the receipt of applications.

Educational qualification & experience:**Essential (For HR & General Administration)**

- (i) Post Graduate Degree with at least 50% marks
- (ii) Three years' experience in responsible position equivalent to Sr. Assistant level (PB2 + GP 4200) in Universities/Institutions of Higher learning/Govt. Departments/comparable experience in reputed private organization in the relevant field.

OR

- (i) Graduate with at least 50% marks.
- (ii) Five years' experience in responsible position equivalent to Sr. Assistant level (PB2 + GP 4200) in Universities/Institutions of Higher learning/Govt. Departments/comparable experience in a reputed private organization in the relevant field.

Desirable:**For Specialization in Finance & Accounts**

- (i) Post Graduate in Commerce or Post Graduate with Inter CA/Inter ICWAI or MBA (Finance).

OR

Graduate in Commerce or Graduate in other subjects with Inter CA/Inter ICWAI or BBA with specialization in Finance

For Secretarial Assistant

- (i) Working Knowledge of English Shorthand.

4. Senior Assistant (on Direct Recruitment) – 06 posts { **UR-1, OBC-2, EWS-1
Re-advertise:ST-1,
EWS-1** }

Pay Level: Level – 6 of 7th CPC with usual allowances.

Age limit: The maximum age shall not exceed 35 years on the closing date of the receipt of the applications.

**Educational qualification & experience****Essential (For HR & General Administration)**

Bachelor's Degree from a recognized University or equivalent with at least five years of relevant experience in PB-1, Rs.5200-20,200 Grade Pay Rs.2400 (6th CPC) / Level-4, Entry Pay Rs.25,500/- (7th CPC) in Central/ State Government/ University/ R&D Institution/ Autonomous Body/ Public Sector Undertaking/ comparable experience in a reputed private organization.

Desirable:**For Specialization in Finance & Accounts**

- (i) Any Graduate/Post Graduate in Commerce with at least 50% marks.

OR

Any Graduate/Post Graduate with Inter CA/Inter ICWAI with at least 50% marks.

OR

- BBA/ MBA (Finance) with at least 50% marks.
- (ii) Five years' experience in the relevant field in Universities/Institutions of Higher learning/ Govt. Departments/ comparable experience in a reputed private organization.

Specialization in Secretarial Services

- (i) Graduate/Post Graduate with at least 50% marks from a recognized University.
- (ii) Three years of experience in the relevant field in managing office of a senior Functionary in University/ Institutions of Higher learning/ Govt. Dept./ Top level executive in corporate sector.
- (iii) Working knowledge of English shorthand.

5. Staff Nurse (on Direct Recruitment) – 02 Posts (UR-2)

Pay Level: Level – 6 of 7th CPC with usual allowances.

Age limit: The maximum age shall not exceed 30 years on the closing date of the applications.

Educational qualification & experience**Essential:**

- (i) B. Sc. (Hons.) in (Nursing) from a recognized University or Institute
- (ii) Registered as Nurse or Nurse and Midwife (RN or RN and RM) with Indian Nursing Council and with its affiliated State Nursing Council.
- (iii) Six months' experience in Minimum fifty bedded hospitals after acquiring the educational qualification mentioned above.

**6. Sports Coach (Female) (on Direct Recruitment) – 01 Post (Re-advertise UR-1)**

Pay Level: Level – 5 of 7th CPC with usual allowances.

Age limit: The maximum age shall not exceed 35 years on the closing date of the applications.

Educational qualification & experience**Essential:**

- (i) Bachelors / Master's degree in Physical education.
- (ii) A Diploma in Sports Coaching or an equivalent qualification from a recognized University/ Institution.

Desirable:

- (i) Competence in Coaching in at least any 02 games at National/ International standing in sports.
- (ii) 02 years coaching experience.

7. Junior Library Assistant (on Direct Recruitment) – 01 Post (UR-1)

Pay Level: Level – 3 of 7th CPC with usual allowances.

Age limit: The maximum age shall not exceed 27 years on the closing date of the applications.

Educational qualification & experience**Essential:**

- (i) Bachelor's Degree in Library Science/ Library & Information Science from a recognized University.
- (ii) Knowledge of computer applications.
- (iii) A typing speed of 35 words per minute in English or 30 words per minutes in Hindi in Computer.

Desirable:

Two years relevant experience in a Library of repute, and good knowledge of Library Software applications in State Government/ Universities/ Recognized Research Institutions/ Semi-Govt./ Public Sector Undertaking and Autonomous Organisations.

**8. Junior Assistant (on Direct Recruitment) –
40 Posts (UR-15, OBC-11, SC-6, ST-3, EWS-5)**

Pay Level: Level – 2 of 7th CPC with usual allowances.

Age limit: The maximum age shall not exceed 27 years on the closing date of the applications.

**Educational qualification & experience****Essential:**

- (i) 10+2 or equivalent from a recognized Board.
- (ii) A typing speed of 35 words per minute in English or 30 words per minutes in Hindi on Computer.

Desirable:

Two years relevant experience in Universities/ Institutions of Higher learning/ Govt. Departments/ comparable experience in a reputed private organization.

Note: For the post of Jr. Assistant-cum-Caretaker ITI Trade Certificate in Civil/ Plumbing is required in addition to the essential qualification.

GENERAL CONDITIONS:

1. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for the test/ interview. Where the number of applications received in response to an advertisement is large and it is not feasible or convenient to test/ interview all the candidates, the University at its discretion, may restrict the number of candidates to a reasonable limit on the basis of qualifications/ experience higher than the minimum prescribed for the post or any other criteria as decided by the University. Only short-listed candidates will be invited for test/interview.
2. The dates of test / interview will be notified on the University website and the same will be communicated through email (as provided in the application form) to the shortlisted candidates. Any change of correspondence address/ email/ phone from the one given in the application form should at once be communicated to the University.
3. Candidates are advised to visit the University website at regular intervals for the updates.
4. The University shall process the applications entirely on the basis of information/ documents submitted by the candidates. In case the information / documents are found to be false / incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate.
5. All appointments shall be made provisionally subject to verification of certificates. The University shall verify the documents and antecedents of the applicant at the time of test / interview / joining or at any stage during the period of service. In case, it is found at any point of time that any document / information submitted by the applicant is false or the applicant has suppressed / concealed any relevant information, the services of the selected applicant shall be terminated forthwith without assigning any reason. The University may also initiate appropriate action for production of false information under the provisions of Bharatiya Nyaya Sanhita, 2023 as amended from time to time.



6. Reservation for the SC / ST / OBC (non-creamy layer) / PwBD / EWS applicants will be as per the UGC / Government of NCT of Delhi policies / guidelines / instructions.

Applicants seeking reservation benefits available for SC / ST / OBC (non-creamy layer) / PwBD / EWS categories must upload the necessary documents justifying the claim of respective reservation as per UGC/Govt. of India/ Govt. of NCT of Delhi lists / rules / norms.

The certificate uploaded should be in the format prescribed by the Govt. of India / Govt. of NCT of Delhi. PWD candidates suffering from not less than 40% of the relevant disability shall only be eligible for the benefit of PWD.

Other Backward Classes(OBCs) for the purpose of employment under the University shall be the Castes, as notified by the Central Government in the Central List for Delhi and Castes defined as OBCs by the OBC Commission of Delhi and notified by the Government of NCT of Delhi from time to time.

7. Applicants serving in Government / Public Sector Undertakings (including Boards/ Autonomous Bodies) are required to submit '**No Objection Certificate**' on the prescribed proforma from the employer, at the time of test / interview, if not uploaded with the online application.
8. All correspondence from the University including test/ interview letter, if any, shall be sent only at the e-mail address provided by the applicant in the online application form. The applicants are advised to check the website of the University regularly for updates.
9. The University reserves the right to revise/ reschedule/ cancel/ suspend/ withdraw the recruitment process in part or full without assigning any reason. The decision of the University shall be final and no appeal in this regard shall be entertained.
10. The posts advertised are tentative. The University reserves the right to increase or decrease the number of posts.
11. The University reserves the right not to fill up the vacancy as advertised, if the circumstances so warrant. Vacancies may increase or decrease.
12. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the University reserves the right to modify / withdraw / cancel any communication made to the applicant in this regard.
13. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the University shall be final.
14. Candidates should possess the essential qualifications as on the closing date of application.
15. Working knowledge of latest computer applications and good communication skills are mandatory for all positions and the University reserves its right to test the skill of a candidate at the time of selection.



16. Mere fulfilling the minimum educational qualification and experience shall not entitle a candidate to be necessarily called for the test / interview.
17. Applicants who do not meet the qualifications given in this advertisement and / or incomplete applications will be rejected summarily.
18. Upper age limit shall be reckoned as on last date of receipt of application.
19. Canvassing in any form will lead to disqualification.
20. No interim correspondence or personal enquiries shall be entertained by the University.

21. Application Fee:

Sr. No.	Post (Group)	Fees to be charged from UR, OBC & EWS Candidates	Candidates exempted from paying application fee
1.	Group A [Internal Audit Officer & System Administrator (IT)]	Rs.1000/-	No application fee for SC/ ST/ PWD/ Women Candidates
2.	Group B (Section Officer, Senior Assistant & Staff Nurse)	Rs. 500/-	
3.	Group C (Sports Coach, Junior Library Assistant & Junior Assistant)	Rs. 300/-	

Application without requisite fee, whenever applicable, shall be rejected.

22. Any information/ corrigendum/ addendum etc. relating to this recruitment shall be posted on the University website <https://aud.delhi.gov.in>. Candidates are requested to visit the website of Dr. B. R. Ambedkar University Delhi regularly for latest update in the matter.
23. Age relaxation will be admissible as per University rules/ Government Orders.
24. In case of any dispute, the territorial jurisdiction shall be of the High Court of Delhi.
25. **Scheme of Examination:** Candidate may visit the University website i.e. <https://aud.delhi.gov.in> for the Scheme of Examination applicable to the posts to be filled through Direct Recruitment.
26. Additional terms & conditions in respect of deputation posts:
 - (a) Applicants serving in Government / Public Sector Undertakings (including Boards / Autonomous Bodies) are required to submit 'No Objection Certificate' and 'Vigilance Clearance Certificate' from the employer, at the time of interview, if not uploaded with the online application earlier. Those who are applying for recruitment through Deputation, they must submit attested copies of ACRs / APARs for preceding five years at the time of Interview / Document Verification.



- (b) The terms & conditions of deputation shall be governed by DoPT OM No.6/8/2009- Estt. (Pay II) dated 17.06.2010 & as amended time to time. The initial period of deputation shall be 1 year, extendable as per extant rules, subject to review of performance. The maximum age should not exceed 56 years as on the last date of the receipt of application.
- (c) The departmental candidates who are in the feeder cadre and in the direct line of promotion shall not be eligible for consideration on deputation.

How to apply:

1. **Application forms have to be filled mandatorily in online mode as available on the website of the University within the prescribed time limit as indicated in the advertisement.** Payment should be made online only, through credit / debit card / net banking / payment gateway as provided by the University.
2. University online job portal can be accessed at the address: <https://aud.delhi.gov.in/#careers>. The complete details of the advertisement are available on the University website <https://aud.delhi.gov.in>. Before filling the online application, please read the instructions carefully.
3. Applicants applying for more than one post must apply separately and pay fees, separately.
4. **Important Timelines: -**
 - The online applications will commence after publication of this advertisement in "Employment News"/ "Rozgar Samachar".
 - The Last date to apply online is three (03) weeks from the date of publication of this advertisement in "Employment News"/ "Rozgar Samachar".
5. In case of any enquiry regarding submission of online application, please send your queries to careersnts@aud.ac.in.

**Sd./-
REGISTRAR**